

REPORT

By: Caroline Highwood - Director of Strategic Business Support,
Kent Adult Social Services

To: Supporting People in Kent Commissioning Body
Development Group

2 July 2009

Subject: **Proposed Work Plan for Commissioning Body and Core
Strategy Development Group 2009- 2010**

Classification: **Unrestricted**

For Information

Summary: **This report details how the work of the Supporting
People Team, Commissioning Body and Core Strategy
Development Group is to be co-ordinated over the
coming year.**

1.0 Introduction

In order to ensure co-ordination in the work of the Supporting People programme in Kent, this year's work plan is introduced. The plan was amended by the Core Strategy Development Group in its May meeting to add the consideration of Growth Bids in September and recommended to the Commissioning Body for its approval.

2.0 Background

The proposed plan has been developed taking into account existing, concurrent and forthcoming plans and projects in which the programme is currently engaged. These include, but are not restricted to:

- Supporting People in Kent Five Year Strategy 2005-2010
- Supporting People in Kent Business Plan 2009-10
- Proposed Supporting People in Kent Annual Plan 2009-10
- Development of the Supporting People in Kent Five Year Strategy 2010 – 2015
- Vision for Kent
- Local Area Agreement 2

3.0 Monitoring Arrangements

It is intended that the work plan will inform the agenda of every meeting of the Core Strategy Development Group and Commissioning Body. Progress against the action plan will be monitored bi-annually in the Performance Management report.

Other items may be added to the work plan following discussion with of the Core Strategy Development Group and Commissioning Body.

4.0 Contributions to the Plan

Contributions to the plan are welcomed, along with any improvements that would assist the co-ordination of work with the team and the programme's governing bodies.

5.0 Recommendations

The Commissioning Body is asked to agree the 2009-10 workplan.

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Background Information:
Supporting People in Kent Five Year Strategy 2005-2010
Proposed Annual Plan 2009-10

Appendix 1: Proposed workplan for Core Strategy Development Group and Commissioning Body 2009-10

**Appendix 1 Proposed Work Plan for Commissioning Body and Core Strategy Development Group
2009-10**

Core Strategy Development Group	Commissioning Body
May 09	June 09
<ul style="list-style-type: none"> • Performance Management • Draft Annual Plan 2009-10 and final update on the Annual Plan 2009-09 • Developing the Five Year Strategy 2010-2015 • Draft Commissioning Process • Report on Housing Conditions and Neighbourhood Deprivation in Thanet • Work Plan 2009-10 	<ul style="list-style-type: none"> • Performance Management • Draft Annual Plan 2009-10 and final update on the Annual Plan 2009-09 • Developing the Five Year Strategy 2010-2015 • Draft Commissioning Process • Report on Housing Conditions and Neighbourhood Deprivation in Thanet • Work Plan 2009-10 • Budget
August 2009	September 2009
<ul style="list-style-type: none"> • Performance Management – Annual Review • Updated needs analysis • Recommendations of the strategic review of long term supported accommodation • Update on the Implementation of the recommendations from the strategic review of short term supported accommodation • Key Lines of Enquiry – Vulnerable People • Substance Misuse protocols • CLG “No-one left out” rough sleepers report • Developing the Five Year Strategy 2010-2015 • Update on Housing Conditions and Neighbourhood Deprivation in Thanet 	<ul style="list-style-type: none"> • Performance Management - Annual Review • Updated needs analysis • Recommendations of the strategic review of long term supported accommodation • Update on the Implementation of the recommendations from the strategic review of short term supported accommodation • Key Lines of Enquiry – Vulnerable People • Substance Misuse protocols • CLG “No-one left out” rough sleepers report • Developing the Five Year Strategy 2010-2015 • Update on Housing Conditions and Neighbourhood Deprivation in Thanet • Growth Bids • Budget
November 2009	January 2010
<ul style="list-style-type: none"> • Performance Management • Role of private landlords • Self directed support • Update on developing the five year strategy 2010-2015 	<ul style="list-style-type: none"> • Performance Management • Role of private landlords • Self directed support • Update on developing the five year strategy 2010-2015 • Budget

Core Strategy Development Group	Commissioning Body
February 2010	March 2010
<ul style="list-style-type: none"> • Performance Management • Updated needs analysis • Five Year Strategy 2010-15, Strategic Review of Investment • Update on Annual Plan 2009/10 	<ul style="list-style-type: none"> • Performance Management • Updated needs analysis • Five Year Strategy 2010-15, Strategic Review of Investment • Update on Annual Plan 2009/10 • Budget